

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373
FIRST MEETING OF COUNCIL HELD ON THE 10TH DAY OF JANUARY 2019
IN THE RURAL MUNICIPAL OFFICE IN ABERDEEN, SASKATCHEWAN

Call to Order The meeting was called to order at 9:00 a.m. by Reeve Martin Bettker
Present were: Administrator Gary Dziadyk and the following members:

Division No. 1 – Graham White	Division No. 2 – Mark Schaffel
Division No. 3 – Kevin Kirk	Division No. 4 – Absent
Division No. 5 – Paul Martens	Division No. 6 – Jim Korpan

Foreman: Darryl Klassen, Bridgette Shwytky

01/19 Agenda WHITE: BE IT RESOLVED that the agenda for the January 10, 2019 Regular Meeting of Council be accepted as presented.

Carried Unanimously

02/19 Bond Insurance Titles KIRK: BE IT RESOLVED that the Administrator's Bond, Insurance Policies and Titles of Land Owned by the Rural Municipality of Aberdeen No. 373 having been presented to council be approved.

Carried Unanimously

03/19 Minutes Regular Meeting SCHAFFEL: BE IT RESOLVED that the minutes of the regular meeting of council held on December 13th, 2018 be adopted as presented;

BE IF FURTHER RESOLVED that the minutes of the Highway 41 Water Utility meeting held on October 9, 2018 be accepted for information.

Carried Unanimously

04/19 Finance Activities KORPAN: BE IT RESOLVED that the statements of Finance Activities for the month of December 2018 be accepted as presented;

BE IT FURTHER RESOLVED that the Bank Reconciliation for December 2018 be also accepted as presented.

Carried Unanimously

05/19 Accounts for Payment MARTENS: BE IT RESOLVED that council approves the list of accounts for payment and they be attached and form part of these minutes.

Carried Unanimously

06/19 Deputy Reeve SCHAFFEL: BE IT RESOLVED that Kevin Kirk be appointed the Deputy Reeve for 2019.

Carried Unanimously

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10:00 a.m. Council recessed for the Public Hearing to hear concerns or objections regarding the Discretionary Use as submitted by Dennis Wudrich to subdivide 4.77 ha from the NE 28-37-03-W3rd for a residential acreage.

10:05 a.m. Council resumed the meeting.

Committee Reports

Reeve Martin Bettker

- Attended RCMP Elected Officials Meeting, Jan. 9, 2019/Discussed Policing Priorities for 2019/Discussion new trespassing law/Attended meeting with MLA Hon. Bronwyn Eyre and Delbert Kirsch regarding 1st Responders and lead.

Councilor Graham White Division #1

- Ike Thiessen coming along, working on purchase agreements/burrow pit for clay/Sheldon Deptuck would like to increase the size of acreage, water body at back corner/Mary Jane Zimmer, would council accept a Builders Bonds for security on the road upgrade, and if so allow them a building permit to work on road/Should the municipality take charge of the construction, road construction contract Zimmer/road will need to be engineered and built/Maxie's Excavating is taking material from the municipal right of way.

Councilor Mark Schaffel Division #2

- Attended the Aberdeen Charities Meeting/they are looking for a new bookkeeper, Janet Buhler is stepping down/have changed lights in the complex, have not seen any changes on electrical bill

Councilor Kevin Kirk Division #3

- Council needs to move forward on addition to Emergency Services building.

Councilor Paul Martens Division #5

- Aberdeen Fire order detour signs, ordered and waiting for delivery/shop will have to make stands for them/Aberdeen Volunteer Fire Department attended house fire east of Vonda/response time for water tanker issue/need to meet with Blucher to discuss how funding and purchases are looked after.

Councilor Jim Korpan Division #6

- Have we ordered sign for Warren Sikorski, on the boundary between Aberdeen and Fish Creek/have letters been sent to Highway regarding width restriction on Highway #5/Division #6 Highway 41 Pump house, employee piled snow in ditch, need to be moved/on grids where new culverts have been replaced could grader touch up road, some settling.

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- 07/19 Public Hearing** SCHAFFEL: BE IT RESOLVED that the subdivision request as submitted by
Subdivision Dennis Wudrich for the proposed subdivision of the NE of Section 28-37-03-
Application W3rd be approved under Section A. A-Agricultural District of the Zoning Bylaw
Wudrich and Section 5.3(8) of the Basic Planning Statement (Official Community Plan)
and subject to the signing of a Servicing Agreement and payment of fees between
the Developer and the R.M. of Aberdeen No. 373 prior to granting the approval of
the said subdivision to Municipal Affairs-Community Planning Branch.

Carried Unanimously

12:00 p.m. Council recessed for lunch

1:00 p.m. Council resumed the meeting.

- 08/19 Fire & Rescue** MARTENS: BE IT RESOLVED that the following be appointed to the
Aberdeen and District Fire and Rescue for 2019;

Firefighters

Chief - Adrien Hamoline		Deputy Chief – Cameron Wutzke	
Paul Martens	Elvin Dyck	Terry Pryma	Andrew Fehr
Brian Jones	Dylan Fehr	Andrew Martens	Matthew Martens
Sheldon Buhler	Bill Braun	Bob Hack	Joel Hamoline
Kelly Salmon	Ryan White	Brian Vandenberg	Justice Horner

First Responders

Shirley Huffman	Bernadette Hamoline	Tammy Lynchuk	Ryan White
Gail McLeod	Bonnie Doige	Tina Stalker	Tamarie Reimer
Christine Hamoline	Jordan Dorsey		

Carried Unanimously

- 09/19 Solicitor 2019** KIRK: BE IT RESOLVED that Kim Anderson be appointed the solicitor for
the Rural Municipality of Aberdeen No. 373 for 2019.

Carried Unanimously

- 10/19 Minute Subscription** WHITE: BE IT RESOLVED that the subscription for minutes of meetings of
council for ratepayers of the Rural Municipality of Aberdeen No. 373 be set at
\$ 25.00 for 2019 and the cost to non-ratepayers be set at \$ 40.00 for 2018;

BE IT FURTHER RESOLVED that any requests for past years minutes will be
charged at \$ 1.00 per sheet.

Carried Unanimously

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- 11/19 Office Hours** WHITE: BE IT RESOLVED that the council of the Rural Municipality of Aberdeen No. 373 set the office hours as follows;
- Open Monday to Friday: 8:00 a.m. to 5:00 p.m./Office will be closed on Statutory Holidays.
- BE IT FURTHER RESOLVED that between 12:00 p.m. and 1:00 p.m. the employees will be allowed to take a ½ hour unpaid lunch break;
- BE IT FURTHER RESOLVED that council meeting lunches that run over the half hour time will be an exception to the rule.

Carried Unanimously

- 12/19 Council Indemnity** MARTENS: BE IT RESOLVED that council remuneration for 2019 be set as follows:

Council Meetings	\$ 300.00 per day plus \$.60 cents kilometer
Committee Meetings	\$ 300.00 per day plus \$.60 cents kilometer
Supervision	\$ 300.00 per day plus \$.60 cents kilometer
Conventions	\$ 300.00 per day plus \$.60 cents kilometer
	/plus, parking/plus meals/Hotels

Carried Unanimously

- 13/19 February Mtg. March Mtg. Date & Time** KIRK: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 approve moving the date for the February Regular Meeting to February 12, 2019 starting at 9:00 a.m.;

BE IT FURTHER RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 approve moving the date for the March Regular Meeting to March 11th, 2019 starting at 8:00 a.m.

Carried Unanimously

- 14/18 Custom Work Rates** WHITE: BE IT RESOLVED that custom work rates for 2019 be set as follows:

Ratepayers	\$ 120.00 per hour	minimum \$ 60.00
Elevators	\$ 140.00 per hour	minimum \$ 80.00
Town of Aberdeen	\$ 160.00 per hour	minimum \$ 80.00
Non-Ratepayers	\$ 160.00 per hour	minimum \$ 80.00
Developers	\$ 160.00 per hour	minimum \$ 80.00

Carried Unanimously

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- 15/19 Wheatland Regional Library Aberdeen** KORPAN: BE IT RESOLVED that the following be appointed to the local board of the Wheatland Regional Library-Aberdeen Branch for 2019.
- | | |
|--------------------------|---|
| Chair: | Wilma Marissen |
| Vice Chair: | Gwen Peters |
| Treasurer: | Jacque Griffiths |
| Members at Large: | Dolores Dyck, Darlene Martens, Logan Eden, Donna Lozinsky & Christine Gagne |
| Librarian: | Louisa Neufeld |
| Staff: | Lisa Grilz, Trish Voldeng & Liz Fortier |

Carried Unanimously

- 16/19 Wheatland Regional Library Payroll** MARTENS: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 approve setting the Wheatland Regional Library Aberdeen Branch employee payroll on direct deposit.

Carried Unanimously

- 17/19 Board of Revision for Assessment Appeals** KORPAN: BE IT RESOLVED that the following be appointed to Board of Revision for Assessment Appeals for 2019:
- | | |
|--------------------|--|
| Chair: | Clint Krismer |
| Vice Chair: | Gord Krismer |
| Members: | Cameron Duncan, Kirby Bodnard, Jeff Hutton, Brenda Lauf, Charmaine Luscomb, Gail Wartman & Dave Lang |

Carried Unanimously

- 18/19 Board of Revision Secretary** WHITE: BE IT RESOLVED that Aileen Swenson be appointed Secretary to the Board of Revision for Assessment Appeals for 2019.

Carried Unanimously

- 19/19 Develop Appeals Board** SCHAFFEL: BE IT RESOLVED that the following be appointed to the Development Appeals Board for 2019:
- | | |
|--------------------|--|
| Chair: | Clint Krismer |
| Vice Chair: | Gord Krismer |
| Members: | Cameron Duncan, Brenda Lauf, Kirby Bodnard, Dave Lang, Charmaine Luscomb, Gail Wartman & Jeff Hutton |
| Secretary: | Aileen Swensen |

Carried Unanimously

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- 20/19 Schedule of Fees Board Hearings** KORPAN: BE IT RESOLVED that the following Schedule of Fees for Board Hearings in 2019 be as follows:
- Annual Retainer Fee is \$150.00 plus GST - \$157.50, GST is applicable to all of our fees. Should an appeal be received and proceed to a hearing, our rates are as follows:
- Hearings – Daily Rate: (5-9 hours) \$1,000
Hearings – ½ Day Rate: (2-5 hours) \$675
Hearings – Minimum Rate: (less than 2 hours) \$450
Written decisions: \$75/hour
- Secretarial Duties: \$35.00/hour
Printing & Photocopies \$0.40/page (we print double-sided wherever possible, so a document with 2 pages would be considered 1 page for printing purposes).
Envelopes and labels: \$0.40
Postage: Real and actual costs using regular mail, or registered mail where required.
- Travel Costs:
Mileage: \$0.50/km. All three board members travel in same vehicle. The secretary does not attend hearings.
Travel Time: \$25/hour, per board member. We use travel time to review upcoming appeals and/or discuss and come to a decision on appeals recently heard.
Meals: \$45/day, per board member.
Accommodations (if necessary): Real and actual using modest, clean facility.
- Carried Unanimously
- 21/19 Pest Control Officer** KIRK: BE IT RESOLVED that Denis Boyenko be appointed the Pest Control Officer for 2019.
- Carried Unanimously
- 22/19 Weed Inspector** MARTENS: BE IT RESOLVED that Renny Grilz be appointed the Weed Inspector for the Rural Municipality of Aberdeen No. 373 for 2019.
- Carried Unanimously
- 23/19 Highway 41 Water Utility** SCHAFFEL: BE IT RESOLVED that the following be appointed to the Highway 41 Water Utility Board for 2019:
- | | |
|--|----------------|
| Chairperson: Graham White | Rene Labrecque |
| Vice Chair: Ken Kruger | Wayne Mason |
| Secretary: Dawn Bragg | Kim Huffman |
| Office Assist: Wilma Marissen | Bob Macpherson |
| Maint. Operator: Blaine Tomolak | |
- Carried Unanimously

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- 24/19 **Aberdeen
Emergency
Measures
Organization** MARTENS: BE IT RESOLVED that the following be appointed to the
Aberdeen & District Emergency Measures Organization for 2019;
Ben Levesque, Adrian Hamoline, Martin Bettker, Renee Horner, Karen Belsey,
Gerald Belsey, Susan Thompson, Cam Willet, Graham White, Kevin Kirk,
Cameron Wutzke & Regan Crocker.
Carried Unanimously
"Maxwell Nygaard" Resolution 44/19
- 25/19 **Safety
Committee** MARTENS: BE IT RESOLVED that Darryl Klassen, ~~Garrett Beaulieu~~, Gary
Dziadyk and Bridgette Shwytky be appointed to the Safety Committee for 2019.
Carried Unanimously
- 26/19 **Maxie's
Road Hauling
Agreement** WHITE: BE IT RESOLVED that the Reeve and the Administrator be authorized
to sign the Road Haul Agreement with Maxie's Excavating to haul to and from
their gravel pit located on the Ike Thiessen Road for the 2019 year.
Carried Unanimously
- 27/19 **Transfer
Station** WHITE: BE IT RESOLVED that the Council of the Rural Municipality of
Aberdeen No. 373 accept the quote from Waste Management of Canada
Corporation to supply 40-yard bins, pick up and disposing of transfer station
garbage and supply recycling bins for transfer station.
Carried Unanimously
- 28/19 **Asset
Management
Plan** WHITE: BE IT RESOLVED that the Council of the Rural Municipality of
Aberdeen No. 373 authorize the Reeve Martin Bettker and the Administrator Gary
Dziadyk to sign the Consulting Services Agreement between Gold Standard
Engineering and the Rural Municipality of Aberdeen No. 373;

BE IT FURTHER RESOLVED that Scott Golding, operating as Gold Standard
Engineering is a qualified practitioner to prepare an Asset Management Plan for
the Municipality;

ALSO BE IT FURTHER RESOLVED that the Consultant is a Civil Engineer
currently licensed with the Association of Professional Engineers and Geoscientist
of Saskatchewan (APEGS) to practice municipal engineering in the Province of
Saskatchewan, and possesses prior work experience and formal technical training
in the field of Asset Management.
Carried Unanimously

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29/19 Council Committee Appoint 2019	KIRK: BE IT RESOLVED that the following appointments and committees of the council be set for 2019;	
	Aberdeen & District Charities	Graham White & Real Hamoline
	Aberdeen Recreation Board	Martin Bettker & Graham White
	ADD Board	Paul Martens & Mark Schaffel
	ADD Committee	Committee of Council
	Cemetery Committee	Kevin Kirk & Paul Martens
	Landfill Committee	Real Hamoline & Jim Korpan
	Wheatland Regional Library	Graham White & Mark Schaffel
	Employee Relations	Jim Korpan & Mark Schaffel
	Aberdeen Fire & Rescue	Real Hamoline, Mark Schaffel & Jim Korpan
	Emergency Measures Organization	Martin Bettker, Kevin Kirk & Graham White
	Fire Guardians	Councilor for each division
	Finance Committee	Kevin Kirk & Jim Korpan
	Weed Inspector	Councilor for each division & Renny Grilz
	Gravel Committee	Jim Korpan, Kevin Kirk & Mark Schaffel
	Agr. Health & Safety Network	Paul Martens & Mark Schaffel
	Road Committee	Martin Bettker, Kevin Kirk & Councilor for effected Division.
	Equipment Committee	Real Hamoline, Mark Schaffel and Foreman
	Planning & Development Comm.	Kevin Kirk, Jim Korpan & Paul Martens
	RCMP Advisory Committee	Martin Bettker & Graham White
	SREDA	Graham White, Kevin Kirk & Gary Dziadyk
	Water Security Board	Graham White & Mark Schaffel
	Community Pasture Committee	Kevin Kirk & Jim Korpan
	NCTPC	Graham White & Paul Martens

Carried Unanimously

30/19 Aberdeen Snow Removal Policy	KIRK: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 approve the Aberdeen Snow Removal Policy effective January 10, 2019.
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Carried Unanimously

31/19 Hudson Bay Route Assoc.	KIRK: BE IT RESOLVED that the Rural Municipality of Aberdeen No. 373 renew their membership with the Hudson Bay Route Association for 2019 for the cost of \$300.00 per year.
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Carried Unanimously

J. M. B.

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32/19 Dodge 2500 J2 Auto MARTENS: BE IT RESOLVED that Darryl send the Dodge 2500 to J2 Auto to be assessed for repair;

BE IT FURTHER RESOLVED that council make an email decision as to repairs.

Carried Unanimously

33/19 Auditor's Engagement Letter SCHAFFEL: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 authorize the Reeve Martin Bettker to acknowledge and agreed to on behalf of the Rural Municipality of Aberdeen No. 373;

BE IT FURTHER RESOLVED the signing of the engagement letter will govern the objective and scope of the audit as well as the responsibilities of the Auditor Cogent Professional Accountants LLP;

ALSO BE IT FURTHER RESOLVED the signing of the engagement letter will also govern the terms that will govern the responsibilities of the management with respect to the audit.

Carried Unanimously

34/19 RM Grant House Fire Fees KORPAN: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 approve sending the Fire or Accident Claim Form to the Rural Municipality of Grant No. 372 for responding to the house fire on the SW 13-39-01-W3rd, Brian Florizone for the amount of \$14,607.10.

Carried Unanimously

35/19 Corr. WHITE: BE IT RESOLVED that the following correspondence, as presented to council be filed;

1. SARM/Fidelity Bond/2019 Membership Fees/SARM Legal & Community Planning Fees/Liability Self-Insurance Plan Changes for 2019/ LSIP Invoice/Excess Liability Self Insurance Plan/SARM Benefits Regulations -Policy Wording/Annual Benefits & Insurance Summary/Benefits Comparison Chart and Premiums/Benefits Regulations, Volunteer Firefighters/Annual Convention-Resolution Deadline/Guide for Writing Resolutions/ Resolution Submission Forms/1.1.10 Governance Bylaw 2016-01/Nominations and Acceptance Forms/Municipal Leadership Development Program/Canada's Nature Fund/December Policy Bulletin /Nominations for 2019 Lieutenant Governor's Award/Award Guidelines /Nomination Forms/Ray Orb-President SARM/Carmen Sterling-VP SARM/Municipal Leadership Development Program/Insurance and Benefits Reminder.

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- 35/19 Corr.
2. Saskatchewan Ministry of Agriculture/2018 Lease Properties in RM of Aberdeen No. 373/Land Transaction Reports.
 3. District #22 Agriculture Development and Diversification Board & Joint Rat Committee/Meeting Invitation and Agenda.
 4. NCTPC Executive Meeting Minutes, September 5, 2018/Workshop, Road Building, Provincial Economic Growth Plan Policy Paper and Asset Management.
 5. Hudson Bay Route Association/2019 Membership/\$300.00 per year.
 6. RCMP/Elected Official Meeting/Annual Priorities for 2019/RM Aberdeen #373/Town Aberdeen #VT3/ All Occurrence Statistics (All Violations).
 7. City of Saskatoon/Organics Processing 20 km radius map.
 8. Emergency Management Training ICS 200-Delisle Jan. 26 & 27, 2019.
 9. Altus Group Geomatics Services.
 10. Evolution Training & Consulting Ltd./Ed Pacik.
 11. Ministry of Highways/Roadside Development.
 12. MuniSoft 2019 Annual Billing/Community Projects Initiatives/Software Maintenance Invoice/Equipment Maintenance Agreement.
 13. Meridian Surveys/Proposed Subdivision NW 1-37-02-W3rd/Application to Subdivide Land/Plan of Proposed Subdivision.
 14. Royal Canadian Legion/Military Service Recognition Book/Advertising Prices or Rates.
 15. Cogent Chartered Professional Accountants LLP/Objective and Scope of the Audit/Responsibilities of the Auditor.
 16. Sagehill Community Futures/Canada Summer Jobs program.
 17. Workers' Compensation Board/Claim Number 2073 7195/Peter Colbeck.
 18. Ministry of Highways & Infrastructure/Winter Weight Season Restrictions.
 19. Gov. of Saskatchewan/Ministry of Environment/Approval to Operate a Transfer Station/Approval No. P018-273 (Approval to Establish, Construct and/or Operate Transfer Station.
 20. Sask Alert Training Sessions/Schedule of January/February 2019 Training Sessions.
 21. SREDA/date to discuss Clarkboro Crossing Project/Kristin Johannesson
 22. Brain Florizone/house fire RM of Grant/Firefighting invoice.

Carried Unanimously

5:33 p.m. Councillor Kevin Kirk excused himself from the remainder of the meeting due to a prior commitment.

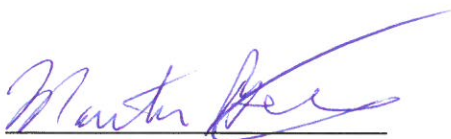
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36/19 **Royal Canadian Legion** MARTENS: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 approves placing an ad in the Military Service Recognition Book for \$205.00 plus taxes.

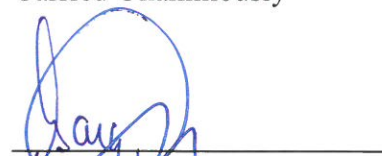
Carried Unanimously

37/19 **Adjourn** KORPAN: BE IT RESOLVED that the meeting now be adjourned at 6:10 p.m.

Carried Unanimously



Reeve



Administrator

